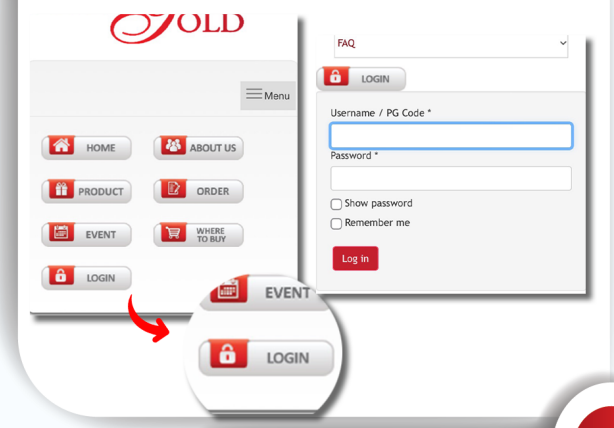
Update Profile Guidelines

(Upload IC Document - Mobile Devices)

LOGIN



1

Login to www.publicgold.com.my

Click on “Login” button, key in username & password.

i. Username is your PG code

ii. Key in own password

*First time login user password is Full IC number without “-“.

iii. TICK check box.

iv. Click “Login” button.

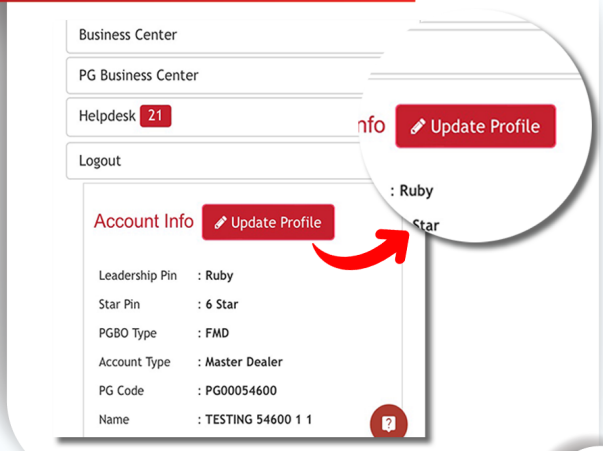
MY ACCOUNT

2

Click on “My Account” at the Menu list.

At the menu list, click on the “Account Info”.

UPDATE PROFILE



3

Click on the “Update Profile” button.

Scroll to the Account Info & click on the “Update Profile” button at the side.

FILL IN DETAILS

4

Fill in the nessecery your latest details accordingly.

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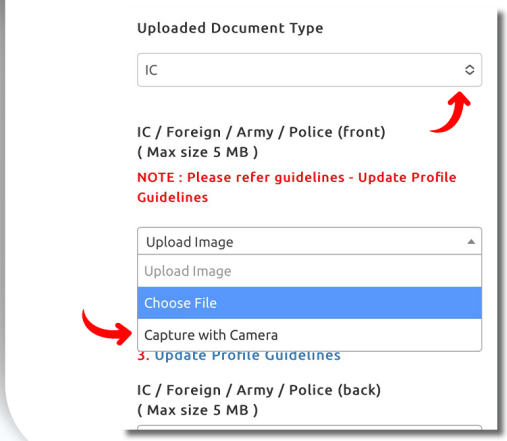
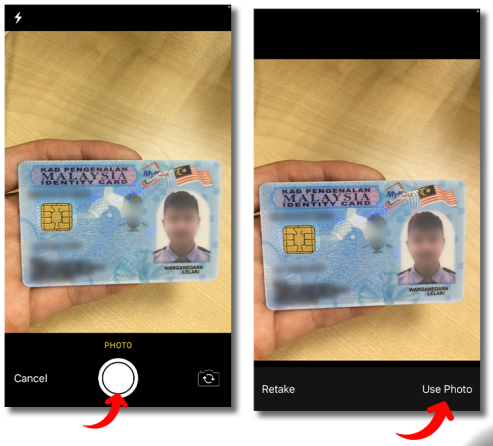
CAPTURE YOUR IC



5

Select your document type and upload your document.

CAPTURE YOUR IC



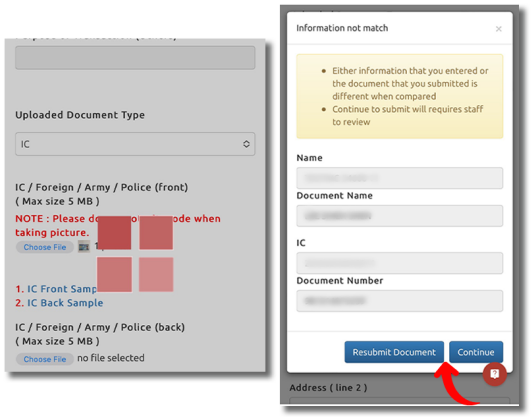
6

Hover your camera to your IC & capture your clearest IC

i. Please allow your device to use the camera to capture your IC.
ii. Capture your clear IC with no reflection. Once confirmed, click "Use Photo" to upload your IC into the system.
iii. You may refer to the Attachment (1. & 2.) for an IC front & back sample copy.

**** May refer to the next page for clearer guidelines****

CHECK DETAILS

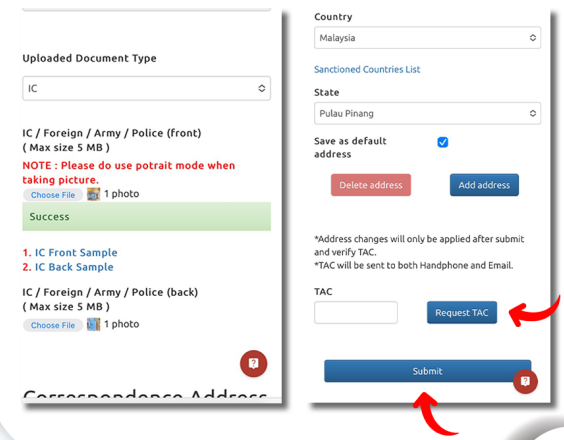


7

After IC uploaded, system will process & pop out the detecting result.

* If the info is correct, you may click "Continue" to proceed further.
* If the info is incorrect, kindly resubmit (Retake your IC photo).

REQUEST TAC & SUBMIT



8

Once all profile details are correctly entered, you may request & key in TAC then click submit button to submit.

* Once your IC photo is successfully submitted, a green notification bar with "Success" will appear

PUBLIC GOLD

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DO'S

- Clear and readable - without glares, shadows or reflection.
- Captured in portrait mode, with all corners clearly visible

DON'T

- Hologram or unreadable text
- Have Reflections, glares or shadows
- Incorrect cropping or scaling